



# Governor's Recommendation

## Fiscal Year 2007

Gregory A. Steinhoff, Director  
573/751-4770

**Book 4**

DEPARTMENT OF ECONOMIC DEVELOPMENT  
FY 2007 BUDGET  
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# FY-07 ECONOMIC DEVELOPMENT GOV RECOMMENDS

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2005	FY 2005	FY 2006	FY 2006	FY 2007	FY 2007	FY 2007	FY 2007
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ADMINISTRATIVE SERVICES</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	1,304,121	29.86	615,163	17.96	555,402	16.12	555,402	16.12
DED-ED PRO-CDBG-ADMINISTRATION	34,366	1.00	41,900	1.00	41,900	1.00	41,900	1.00
DIV JOB DEVELOPMENT & TRAINING	3,122,013	80.88	2,856,791	77.50	2,601,870	70.24	2,601,870	67.84
DED ADMINISTRATIVE	1,220,993	28.82	712,485	17.99	679,802	17.09	679,802	17.09
TOTAL - PS	5,681,493	140.56	4,226,339	114.45	3,878,974	104.45	3,878,974	102.05
EXPENSE & EQUIPMENT								
GENERAL REVENUE	290,005	0.00	138,366	0.00	123,616	0.00	123,616	0.00
DED-ED PRO-CDBG-ADMINISTRATION	457	0.00	4,999	0.00	4,999	0.00	4,999	0.00
DED-ED PROGRAMS-FEDERAL OTHER	0	0.00	4,117	0.00	4,117	0.00	4,117	0.00
DIV JOB DEVELOPMENT & TRAINING	620,762	0.00	636,620	0.00	605,390	0.00	605,390	0.00
DED ADMINISTRATIVE	508,473	0.00	663,558	0.00	663,558	0.00	663,558	0.00
TOTAL - EE	1,419,697	0.00	1,447,660	0.00	1,401,680	0.00	1,401,680	0.00
PROGRAM-SPECIFIC								
DIV JOB DEVELOPMENT & TRAINING	0	0.00	56,153	0.00	56,153	0.00	56,153	0.00
DED ADMINISTRATIVE	0	0.00	5,001	0.00	5,001	0.00	5,001	0.00
TOTAL - PD	0	0.00	61,154	0.00	61,154	0.00	61,154	0.00
<b>TOTAL</b>	<b>7,101,190</b>	<b>140.56</b>	<b>5,735,153</b>	<b>114.45</b>	<b>5,341,808</b>	<b>104.45</b>	<b>5,341,808</b>	<b>102.05</b>
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	22,215	0.00
DED-ED PRO-CDBG-ADMINISTRATION	0	0.00	0	0.00	0	0.00	1,676	0.00
DIV JOB DEVELOPMENT & TRAINING	0	0.00	0	0.00	0	0.00	104,077	0.00
DED ADMINISTRATIVE	0	0.00	0	0.00	0	0.00	27,192	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	155,160	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>155,160</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$7,101,190</b>	<b>140.56</b>	<b>\$5,735,153</b>	<b>114.45</b>	<b>\$5,341,808</b>	<b>104.45</b>	<b>\$5,496,968</b>	<b>102.05</b>

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# CORE DECISION ITEM

Department: Economic Development					Budget Unit <u>41910C</u>				
Division: Administrative Services									
Core: Administrative Services									
<b>1. CORE FINANCIAL SUMMARY</b>									
	FY 2007 Budget Request					FY 2007 Governor's Recommendation			
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	555,402	2,643,770	679,802	3,878,974	PS	555,402	2,643,770	679,802	3,878,974
EE	123,616	614,506	663,558	1,401,680	EE	123,616	614,506	663,558	1,401,680
PSD	0	56,153	5,001	61,154 E	PSD	0	56,153	5,001	61,154 E
Total	<b>679,018</b>	<b>3,314,429</b>	<b>1,348,361</b>	<b>5,341,808</b>	Total	<b>679,018</b>	<b>3,314,429</b>	<b>1,348,361</b>	<b>5,341,808</b>
FTE	16.12	71.24	17.09	104.45	FTE	16.12	68.84	17.09	102.05
<b>Est. Fringe</b>	271,536	1,292,539	332,355	1,896,430	<b>Est. Fringe</b>	271,536	1,292,539	332,355	1,896,430
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				
Other Funds:	Administrative Revolving Fund (0547)				Other Funds:	Administrative Revolving Fund (0547)			
Notes:	An "E" is requested for \$5,000 from the Administrative Revolving Fund for refunds.				Notes:	An "E" is requested for \$5,000 from the Administrative Revolving Fund for refunds.			
<b>2. CORE DESCRIPTION</b>									
<p>Administrative Services provides direction and guidance to the Department through the Director's Office. Through policy development, legislative coordination, communications (public information) and research, the efforts of the divisions are aligned toward achieving improved performance on a focused set of measures. Administrative Services also provides centralized support services to all divisions, including establishment and maintenance of financial systems, personnel functions and mail services. Administrative services also provides legal assistance, budget and planning, facilities management, and telecommunications services for the divisions. This centralized support assures consistency and efficiency of administrative processes throughout the department. Core funding for administrative services is needed to achieve superior results, maximize quality and efficiency and provide customer service/satisfaction so that all the goals of the department can be achieved. Other funds are DED Administrative Revolving Funds (0547). This fund was established by RSMo. 620.015 and consists of any monies transferred or paid to the Department of Economic Development in return for goods and services provided by the department.</p>									
<b>3. PROGRAM LISTING (list programs included in this core funding)</b>									
Administrative Services and Support									

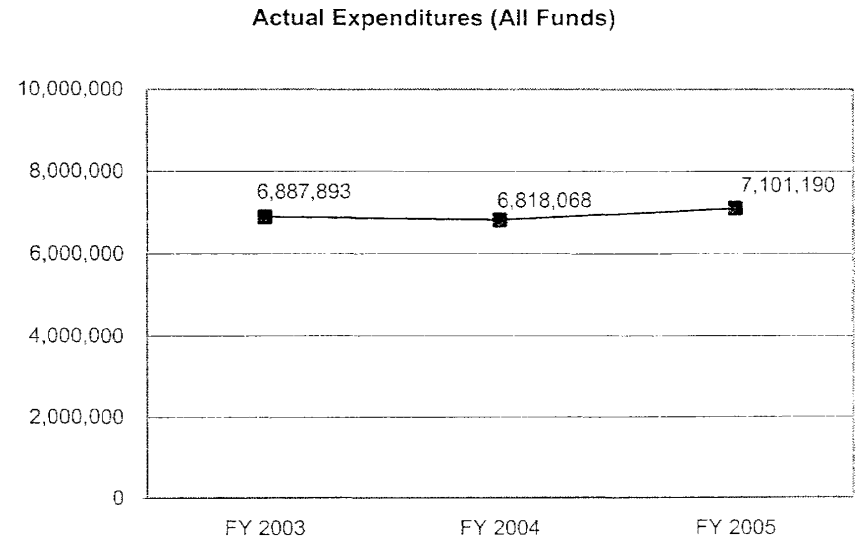
# CORE DECISION ITEM

Department: Economic Development  
Division: Administrative Services  
Core: Administrative Services

Budget Unit 41910C

## 4. FINANCIAL HISTORY

	FY 2003 Actual	FY 2004 Actual	FY 2005 Actual	FY 2006 Current Yr.
Appropriation (All Funds)	11,090,161	10,927,907	11,180,640	5,735,153 E
Less Reverted (All Funds)	(339,348)	(54,456)	(367,253)	N/A
Budget Authority (All Funds)	10,750,813	10,873,451	10,813,387	N/A
Actual Expenditures (All Funds)	6,887,893	6,818,068	7,101,190	N/A
Unexpended (All Funds)	3,862,920	4,055,383	3,712,197	N/A
Unexpended, by Fund:				
General Revenue	29,126	171,913	19,761	N/A
Federal	2,006,736	2,330,774	2,152,154	N/A
Other	1,827,058	1,552,696	1,540,282	N/A
	(1)	(2)	(3)	(4)



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

- NOTES:**
- (1) General Revenue lapse resulted from vacant positions and expense and equipment that was core cut for FY 2004. Federal funds lapse due to federal programs requiring less support. Lapse funds available for program expenditures. Other fund lapse mainly from expense and equipment related to the support of the divisions.
  - (2) General Revenue lapse resulted from retirement or hiring freeze. A total \$144,641 in PS and E&E from General Revenue was cut from core for FY 2005. The General Revenue appropriation was increased with a supplemental for MODESA/MORESA totaling \$33,333, but was not utilized. Federal funds lapse due to federal programs requiring less support. Lapse funds available for program expenditures. Other fund lapse mainly from expense and equipment related to the support of the divisions.
  - (3) General Revenue lapse resulted from \$12,477 in PS from turnover and \$2,584 in E&E from bills received after closure of accounting system. Federal funds lapse due to federal programs requiring less support. Other fund lapse mainly related to the support of the divisions. Information Technology reallocated to reflect Governor's request to consolidate state information technology resources.
  - (4) \$5,000 E other funds for refunds.

# CORE RECONCILIATION

## DEPARTMENT OF ECONOMIC DEVELOPMENT ADMINISTRATIVE SERVICES

### 5. CORE RECONCILIATION

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>								
		PS	114.45	615,163	2,898,691	712,485	4,226,339	
		EE	0.00	138,366	645,736	663,558	1,447,660	
		PD	0.00	0	56,153	5,001	61,154	
		<b>Total</b>	<b>114.45</b>	<b>753,529</b>	<b>3,600,580</b>	<b>1,381,044</b>	<b>5,735,153</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>								
Transfer Out	[#3003]	PS	0.00	(29,134)	(211,164)	0	(240,298)	TRANSFER OUT FROM DED ADM SERVICES GR AND FED PS DOLLARS TO HB 13 FOR FACILITIES MANAGEMENT STAFF.
Transfer Out	[#3012]	PS	(6.00)	0	0	0	0	TRANSFER DED ADM SVCS FED FTE TO HB 5 FOR FACILITIES MANAGEMENT
Transfer Out	[#3042]	EE	0.00	0	(31,230)	0	(31,230)	Transfer out from DED admin services federal EE to HB 13 for fac. mgmt.
Core Reduction	[#3005]	PS	(1.00)	0	0	0	0	DED ADM SVCS GR FTE CORE CUT FOR FACILITIES MANAGEMENT.
Core Reallocation	[#1081]	EE	0.00	(14,750)	0	0	(14,750)	DED DIVISIONS TRANSFER OF IT E&E FROM NON-IT APPROPRIATIONS TO DED IT CONSOLIDATION
Core Reallocation	[#2810]	PS	(3.00)	(30,627)	(43,757)	(32,683)	(107,067)	DED ADMIN SVCS REALLOCATED TO BCS MARKETING
<b>NET DEPARTMENT CHANGES</b>			<b>(10.00)</b>	<b>(74,511)</b>	<b>(286,151)</b>	<b>(32,683)</b>	<b>(393,345)</b>	
<b>DEPARTMENT CORE REQUEST</b>								
		PS	104.45	555,402	2,643,770	679,802	3,878,974	
		EE	0.00	123,616	614,506	663,558	1,401,680	
		PD	0.00	0	56,153	5,001	61,154	
		<b>Total</b>	<b>104.45</b>	<b>679,018</b>	<b>3,314,429</b>	<b>1,348,361</b>	<b>5,341,808</b>	



# CORE RECONCILIATION

DEPARTMENT OF ECONOMIC DEVELOPMENT  
ADMINISTRATIVE SERVICES

## 5. CORE RECONCILIATION

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>							
Core Reduction	[#3117] PS	(2.40)	0	0	0	0	FTE core reduction part of core cut exercise.
<b>NET GOVERNOR CHANGES</b>		<b>(2.40)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	102.05	555,402	2,643,770	679,802	3,878,974	
	EE	0.00	123,616	614,506	663,558	1,401,680	
	PD	0.00	0	56,153	5,001	61,154	
	<b>Total</b>	<b>102.05</b>	<b>679,018</b>	<b>3,314,429</b>	<b>1,348,361</b>	<b>5,341,808</b>	

# FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 41910C	<b>DEPARTMENT:</b> ECONOMIC DEVELOPMENT
<b>BUDGET UNIT NAME:</b> 3612 Administrative Svs PS-0101 2173 Administrative Svs E&E-0101	<b>DIVISION:</b> Administrative Services

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.** If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.

The department is requesting 20% flexibility between the Personal Service and/or Expense and Equipment appropriation. This increased flexibility is needed to ensure our ability to immediately address any identified operational modifications to ensure the provision of the highest quality services to Missourians. Areas of need include employee training and development and replacement of equipment that has exceeded its useful life and/or repair costs that makes it prohibitive to maintain. Flexibility may also be necessary to reimburse the DED Administrative Fund for personal services of MIS staff that support General Revenue funded divisions.

DEPARTMENT REQUEST					GOVERNOR RECOMMENDATION				
Section	PS or E&E	Core	% Flex Requested	Flex Request Amount	Section	PS or E&E	Core	% Flex Gov Rec	Flex Gov Rec Amount
Administrative Services	PS	\$555,402	20%	\$111,080		PS	\$577,617	20%	\$115,523
Administrative Services	E&E	<u>\$92,386</u>	<u>20%</u>	<u>\$18,477</u>		E&E	<u>\$123,616</u>	<u>20%</u>	<u>\$24,723</u>
<i>Total Request</i>		\$647,788		\$129,557	<i>Total Gov. Rec.</i>		\$701,233		\$140,246

# FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 41910C	<b>DEPARTMENT:</b> ECONOMIC DEVELOPMENT
<b>BUDGET UNIT NAME:</b> 3612 Administrative Svs PS-0101 2173 Administrative Svs E&E-0101	<b>DIVISION:</b> Administrative Services

**2. Estimate how much flexibility will be used for the budget year.** How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED																		
Not Applicable	<p>Expenditures in PS and E&amp;E will differ annually based on needs to cover operational expenses, address emergency and changing situations, etc. With budget reductions that have occurred over the past several years, we believe this increased flexibility will allow us to address issues that may arise during the current fiscal period. Currently it is anticipated that less than \$40,000 in PS would be available for E&amp;E. The amount of turnover would impact the estimate.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">FY 2006 Flex approp.</td><td style="width: 10%;">Total</td><td style="width: 60%;">\$40,000</td></tr> <tr> <td></td><td>PS</td><td>\$40,000</td></tr> <tr> <td></td><td>E&amp;E</td><td>\$0</td></tr> </table>	FY 2006 Flex approp.	Total	\$40,000		PS	\$40,000		E&E	\$0	<p>Note: Expenditures in PS and E&amp;E will differ annually based on needs to cover operational expenses, address emergency and changing situations, etc. With the Governor's request for a 20% across the board reduction in state government expenditures and his focus on program efficiency, we believe this increased flexibility will allow us to address issues that may arise during the current fiscal period.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">FY 2007 Flex Request</td><td style="width: 10%;">Total</td><td style="width: 60%;">\$140,246</td></tr> <tr> <td></td><td>PS</td><td>\$115,523</td></tr> <tr> <td></td><td>E&amp;E</td><td>\$24,723</td></tr> </table>	FY 2007 Flex Request	Total	\$140,246		PS	\$115,523		E&E	\$24,723
FY 2006 Flex approp.	Total	\$40,000																		
	PS	\$40,000																		
	E&E	\$0																		
FY 2007 Flex Request	Total	\$140,246																		
	PS	\$115,523																		
	E&E	\$24,723																		

**3. Was flexibility approved in the Prior Year Budget or the Current Year Budget?** If so, how was the flexibility used during those years?

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
Not Applicable	<p>In FY 2006, Administrative Services was appropriated \$150,706 (up to 20%) flexibility between PS &amp; E&amp;E appropriations. This will allow the department to respond to changing situations to continue to provide the best possible, quality service to our customers. Available PS funds that could be used for E&amp;E are currently estimated at \$40,000.</p>

# FY-07 ECONOMIC DEVELOPMENT GOV RECOMMENDS

# DECISION ITEM DETAIL

Budget Unit	FY 2005	FY 2005	FY 2006	FY 2006	FY 2007	FY 2007	FY 2007	FY 2007
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
ADMINISTRATIVE SERVICES								
CORE								
OFFICE SUPPORT ASST (CLERICAL)	107,135	5.19	140,484	6.25	189,654	7.79	189,654	6.79
SR OFC SUPPORT ASST (CLERICAL)	22,902	0.90	61,700	2.00	0	0.00	0	0.00
ADMIN OFFICE SUPPORT ASSISTANT	134,040	4.84	98,946	4.51	289,057	10.50	289,057	10.10
OFFICE SUPPORT ASST (KEYBRD)	44,192	2.00	73,848	3.25	44,292	2.00	44,292	1.00
SR OFC SUPPORT ASST (KEYBRD)	74,764	3.05	129,345	5.25	73,548	3.00	73,548	3.00
MAILING EQUIPMENT OPER	25,378	1.00	33,428	1.00	25,428	1.00	25,428	1.00
PRINTING SERVICES TECH II	26,698	1.00	33,748	1.00	26,748	1.00	26,748	1.00
PRINTING SERVICES TECH IV	34,366	1.00	36,512	1.00	34,416	1.00	34,416	1.00
COMPUTER INFO TECHNOLOGIST II	114,492	3.14	0	0.00	0	0.00	0	0.00
COMPUTER INFO TECHNOLOGIST III	1,141,937	27.58	0	0.00	0	0.00	0	0.00
COMPUTER INFO TECH SUPV I	94,509	2.00	0	0.00	0	0.00	0	0.00
COMPUTER INFO TECH SUPV II	179,765	3.34	0	0.00	0	0.00	0	0.00
COMPUTER INFO TECH SPEC I	273,811	5.54	0	0.00	0	0.00	0	0.00
COMPUTER INFO TECH SPEC II	56,712	1.13	0	0.00	0	0.00	0	0.00
ACCOUNT CLERK II	28,066	1.00	61,441	3.00	36,408	1.56	36,408	1.56
ACCOUNTANT I	0	0.00	32,616	1.00	0	0.00	0	0.00
ACCOUNTANT II	61,346	1.85	138,596	3.72	75,335	2.00	75,335	2.00
ACCOUNTANT III	0	0.00	45,156	1.00	0	0.00	0	0.00
BUDGET ANAL III	26,942	0.71	39,287	1.00	40,339	1.00	40,339	1.00
PERSONNEL OFCR I	43,212	1.00	43,419	1.00	43,953	1.00	43,953	1.00
HUMAN RELATIONS TECH	15,299	0.59	0	0.00	42,155	1.28	42,155	1.28
HUMAN RELATIONS OFCR II	0	0.00	36,444	1.00	0	0.00	0	0.00
PERSONNEL ANAL I	13,790	0.53	0	0.00	0	0.00	0	0.00
PERSONNEL ANAL II	46,286	1.32	69,469	2.00	60,304	1.72	60,304	1.72
RESEARCH ANAL I	105,742	3.88	112,116	4.00	212,239	7.00	212,239	7.00
RESEARCH ANAL II	352,703	10.53	466,054	13.72	465,338	13.61	465,338	13.61
RESEARCH ANAL III	250,416	6.00	285,792	7.00	405,792	10.00	405,792	10.00
PUBLIC INFORMATION SPEC II	23,928	0.79	22,221	0.72	30,288	1.00	30,288	1.00
PUBLIC INFORMATION COOR	45,007	1.22	27,157	0.72	38,841	1.00	38,841	1.00
LABOR ECONOMIST	49,222	1.00	49,272	1.00	49,272	1.00	49,272	1.00
TRAINING TECH II	38,482	1.00	39,129	1.00	39,572	1.00	39,572	1.00
EXECUTIVE I	57,943	2.00	58,506	2.00	60,061	2.00	60,061	2.00

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# FY-07 ECONOMIC DEVELOPMENT GOV RECOMMENDS

# DECISION ITEM DETAIL

Budget Unit	FY 2005	FY 2005	FY 2006	FY 2006	FY 2007	FY 2007	FY 2007	FY 2007
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
ADMINISTRATIVE SERVICES								
CORE								
EXECUTIVE II	1,462	0.04	0	0.00	35,076	1.00	35,076	1.00
PLANNER III	61,887	1.61	81,392	2.00	80,540	2.28	80,540	2.28
PERSONNEL CLERK	56,786	2.38	72,886	3.00	73,467	3.00	73,467	3.00
TELECOMMUN TECH II	30,237	1.00	30,288	1.00	0	0.00	0	0.00
TELECOMMUN ANAL III	36,393	1.00	36,444	1.00	0	0.00	0	0.00
ADMINISTRATIVE ANAL II	31,748	0.96	33,180	1.00	0	0.00	0	0.00
ADMINISTRATIVE ANAL III	28,884	0.71	0	0.00	0	0.00	0	0.00
ARCHITECT II	52,402	1.00	52,452	1.00	0	0.00	0	0.00
GEOGRAPHIC INFO SYS SPECIALIST	40,886	0.90	0	0.00	0	0.00	0	0.00
MAINTENANCE WORKER I	4,046	0.17	25,817	1.25	0	0.00	0	0.00
MAINTENANCE WORKER II	54,600	2.17	30,068	1.00	0	0.25	0	0.25
MAINTENANCE SPV I	33,742	1.00	38,792	1.00	0	0.00	0	0.00
MOTOR VEHICLE DRIVER	0	0.00	29,144	1.00	0	0.00	0	0.00
GRAPHIC ARTS SPEC III	66,981	2.00	68,120	2.25	0	0.00	0	0.00
VIDEO PRODUCTION SPECIALIST II	37,078	1.00	37,704	1.00	0	0.00	0	0.00
ECON DEV INFO & ADV COOR	20,343	0.45	46,086	1.00	0	0.00	0	0.00
MARKETING SPECIALIST II	2,774	0.06	0	0.00	0	0.00	0	0.00
FACILITIES OPERATIONS MGR B1	57,010	1.00	57,060	1.00	57,060	1.00	57,060	1.00
FISCAL & ADMINISTRATIVE MGR B1	145,955	2.99	149,621	3.00	150,273	3.00	150,273	3.00
FISCAL & ADMINISTRATIVE MGR B2	58,822	1.00	59,785	1.00	60,415	1.00	60,415	1.00
HUMAN RESOURCES MGR B2	60,742	1.00	61,734	1.00	62,441	1.00	62,441	1.00
RESEARCH MANAGER B1	91,916	2.00	140,316	3.00	92,016	2.00	92,016	2.00
RESEARCH MANAGER B2	60,742	1.00	60,792	1.00	60,792	1.00	60,792	1.00
STATE DEPARTMENT DIRECTOR	101,494	1.04	97,033	1.00	97,033	1.00	97,033	1.00
DEPUTY STATE DEPT DIRECTOR	103,568	1.14	90,264	1.00	90,264	1.00	90,264	1.00
DESIGNATED PRINCIPAL ASST DEPT	239,650	4.35	299,312	5.00	127,545	3.40	127,545	3.40
DIVISION DIRECTOR	78,646	1.00	78,697	1.00	79,796	1.00	79,796	1.00
DESIGNATED PRINCIPAL ASST DIV	163,551	3.10	67,690	2.50	62,324	1.50	62,324	1.50
PROGRAM CONSULTANT	1,486	0.02	0	0.00	0	0.00	0	0.00
LEGAL COUNSEL	119,086	1.92	122,892	2.00	134,383	2.00	134,383	2.00
STUDENT WORKER	1,710	0.09	0	0.00	0	0.00	0	0.00
CLERK	10,235	0.41	4,527	0.45	0	0.00	0	0.00

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# FY-07 ECONOMIC DEVELOPMENT GOV RECOMMENDS

# DECISION ITEM DETAIL

Budget Unit	FY 2005	FY 2005	FY 2006	FY 2006	FY 2007	FY 2007	FY 2007	FY 2007
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ADMINISTRATIVE SERVICES</b>								
<b>CORE</b>								
OFFICE WORKER MISCELLANEOUS	2,486	0.06	0	0.00	0	0.00	0	0.00
RECEPTIONIST	3,486	0.12	0	0.00	30,028	1.25	30,028	1.25
MISCELLANEOUS PROFESSIONAL	20,391	0.48	1,200	1.28	19,263	0.45	19,263	0.45
SPECIAL ASST PROFESSIONAL	188,345	3.32	135,569	2.58	175,901	3.51	175,901	3.51
SPECIAL ASST OFFICE & CLERICAL	47,100	1.59	24,276	1.00	41,234	1.25	41,234	1.25
PRINCIPAL ASST BOARD/COMMISSON	75,738	1.35	58,512	1.00	66,083	1.10	66,083	1.10
<b>TOTAL - PS</b>	<b>5,681,493</b>	<b>140.56</b>	<b>4,226,339</b>	<b>114.45</b>	<b>3,878,974</b>	<b>104.45</b>	<b>3,878,974</b>	<b>102.05</b>
TRAVEL, IN-STATE	88,689	0.00	75,438	0.00	89,926	0.00	89,926	0.00
TRAVEL, OUT-OF-STATE	94,066	0.00	91,660	0.00	96,166	0.00	96,166	0.00
FUEL & UTILITIES	1,035	0.00	5,580	0.00	5,580	0.00	5,580	0.00
SUPPLIES	101,043	0.00	171,994	0.00	158,701	0.00	158,701	0.00
PROFESSIONAL DEVELOPMENT	157,970	0.00	191,911	0.00	191,196	0.00	191,196	0.00
COMMUNICATION SERV & SUPP	119,294	0.00	244,845	0.00	239,641	0.00	239,641	0.00
PROFESSIONAL SERVICES	100,102	0.00	242,845	0.00	222,624	0.00	222,624	0.00
JANITORIAL SERVICES	108	0.00	3,690	0.00	3,690	0.00	3,690	0.00
M&R SERVICES	387,950	0.00	135,202	0.00	133,710	0.00	133,710	0.00
COMPUTER EQUIPMENT	286,259	0.00	0	0.00	0	0.00	0	0.00
MOTORIZED EQUIPMENT	35,087	0.00	16,566	0.00	17,674	0.00	17,674	0.00
OFFICE EQUIPMENT	26,529	0.00	73,300	0.00	55,924	0.00	55,924	0.00
OTHER EQUIPMENT	797	0.00	25,180	0.00	25,180	0.00	25,180	0.00
PROPERTY & IMPROVEMENTS	0	0.00	7,574	0.00	7,574	0.00	7,574	0.00
REAL PROPERTY RENTALS & LEASES	8,177	0.00	7,396	0.00	14,955	0.00	14,955	0.00
EQUIPMENT RENTALS & LEASES	6,968	0.00	46,092	0.00	30,752	0.00	30,752	0.00
MISCELLANEOUS EXPENSES	5,623	0.00	101,286	0.00	101,286	0.00	101,286	0.00
REBILLABLE EXPENSES	0	0.00	7,101	0.00	7,101	0.00	7,101	0.00
<b>TOTAL - EE</b>	<b>1,419,697</b>	<b>0.00</b>	<b>1,447,660</b>	<b>0.00</b>	<b>1,401,680</b>	<b>0.00</b>	<b>1,401,680</b>	<b>0.00</b>
PROGRAM DISTRIBUTIONS	0	0.00	56,154	0.00	56,154	0.00	56,154	0.00

# **FY-07 ECONOMIC DEVELOPMENT GOV RECOMMENDS**

# **DECISION ITEM DETAIL**

Budget Unit	FY 2005	FY 2005	FY 2006	FY 2006	FY 2007	FY 2007	FY 2007	FY 2007
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ADMINISTRATIVE SERVICES</b>								
<b>CORE</b>								
REFUNDS	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
TOTAL - PD	0	0.00	61,154	0.00	61,154	0.00	61,154	0.00
<b>GRAND TOTAL</b>	<b>\$7,101,190</b>	<b>140.56</b>	<b>\$5,735,153</b>	<b>114.45</b>	<b>\$5,341,808</b>	<b>104.45</b>	<b>\$5,341,808</b>	<b>102.05</b>
GENERAL REVENUE	\$1,594,126	29.86	\$753,529	17.96	\$679,018	16.12	\$679,018	16.12
FEDERAL FUNDS	\$3,777,598	81.88	\$3,600,580	78.50	\$3,314,429	71.24	\$3,314,429	68.84
OTHER FUNDS	\$1,729,466	28.82	\$1,381,044	17.99	\$1,348,361	17.09	\$1,348,361	17.09

## PROGRAM DESCRIPTION

**Department of Economic Development**

**Program Name Administrative Services and Support**

**Program is found in the following core budget(s): Administrative Services**

**1. What does this program do?**

Administrative Services provides direction and guidance to the Department of Economic Development through the Director's Office. Through policy development, legislative coordination, communications (public information) and research, the efforts of the divisions are aligned toward achieving improved performance on a focused set of measures. Administrative Services also provides centralized support services to all divisions, including establishment and maintenance of financial systems, personnel functions and mail services. Administrative Services also provides legal assistance, budget and planning, facilities management, and telecommunications services for the divisions. This centralized support assures consistency and efficiency of administrative processes throughout the department. Core funding for Administrative Services is needed to achieve superior results, maximize quality and efficiency and provide customer service/satisfaction so that all the goals of the department can be achieved.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Administrative; State RSMo. 620.015 (DED Administrative Revolving Fund); Federal statutory citation: 29 USC 1 (BLS authorizing legislation) and 29 USC 49 et. seq., as amended (the Wagner-Peyser Act as amended by the Workforce Investment Act of 1998 [P.L. 105-220]). Catalog of Federal Domestic Assistance program number is 17.002 for LMI.

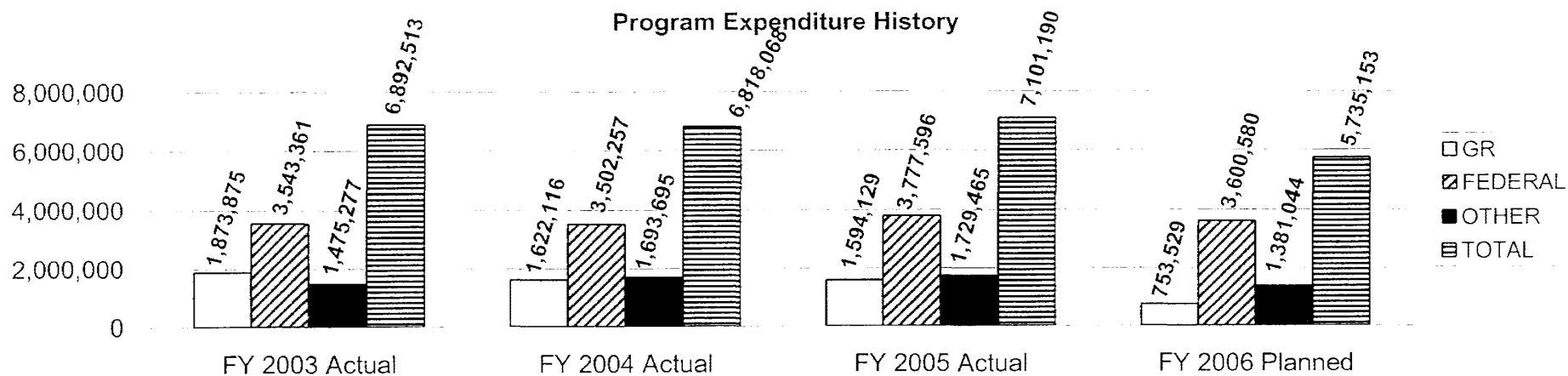
**3. Are there federal matching requirements? If yes, please explain.**

No.

**4. Is this a federally mandated program? If yes, please explain.**

No. State agencies are, however, the only eligible applicants (unless they decline to operate the programs).

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**





# PROGRAM DESCRIPTION

Department of Economic Development

Program Name Administrative Services and Support

Program is found in the following core budget(s): Administrative Services

6. What are the sources of the "Other " funds?

Administrative Services Revolving Fund (0547)

7a. Provide an effectiveness measure.

DED's rank and percent among all departments for Minority and Women-Owned Business Expenditures

	FY 2003		FY 2004		FY 2005		FY 2006	FY 2007	FY 2008
	Proj.	Actual	Proj.	Actual	Proj.	Actual	Proj.	Target	Target
Minority	N/A	2	N/A	3	N/A	3	TBD	TBD	TBD
Minority	N/A	26.59%	N/A	18.76%	N/A	21.33%	TBD	TBD	TBD
Women-Owned	N/A	5	N/A	4	N/A	5	TBD	TBD	TBD
Women-Owned	N/A	3.22%	N/A	4.80%	N/A	4.56%	TBD	TBD	TBD

7b. Provide an efficiency measure.

What is the percentage of the department's administrative expenditures to the total department expenditures?

	FY 2003		FY 2004		FY 2005		FY 2006	FY 2007	FY 2008
	Proj.	Actual	Proj.	Actual	Proj.	Actual	Proj.	Target	Target
Admin Expenditures as a % of total budget	3.47%	3.47%	3.39%	3.25%	3.93%	2.94%	3.00%	2.25%	2.25%

What is the percentage of the department's administrative FTE to the total department FTE?

	FY 2003		FY 2004		FY 2005		FY 2006	FY 2007	FY 2008
	Proj.	Actual	Proj.	Actual	Proj.	Actual	Proj.	Target	Target
Admin FTE as a % of Total Department FTE*	11.13%	10.75%	11.41%	10.63%	11.85%	10.87%	10.75%	8.34%	8.34%

7c. Provide the number of clients/individuals served, if applicable.

How many FTE are served in the department?

	FY 2003		FY 2004		FY 2005		FY 2006	FY 2007	FY 2008
	Proj.	Actual	Proj.	Actual	Proj.	Actual	Proj.	Target	Target
Total Department FTE	1,614.73	1,348.61	1,513.58	1,273.73	1,466.66	1,294.76	1,432.54	1,372.37	1,372.37

7d. Provide a customer satisfaction measure, if available.

N/A



# **FY-07 ECONOMIC DEVELOPMENT GOV RECOMMENDS**

# **DECISION ITEM SUMMARY**

Budget Unit								
Decision Item	FY 2005	FY 2005	FY 2006	FY 2006	FY 2007	FY 2007	FY 2007	FY 2007
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ADMIN SERVICES-TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS								
DIV JOB DEVELOPMENT & TRAINING	488,232	0.00	247,990	0.00	247,990	0.00	247,990	0.00
DIVISION OF TOURISM SUPPL REV	134,545	0.00	159,347	0.00	159,347	0.00	159,347	0.00
DIVISION OF CREDIT UNIONS	39,776	0.00	32,588	0.00	32,588	0.00	32,588	0.00
DIVISION OF FINANCE	189,160	0.00	80,504	0.00	80,504	0.00	80,504	0.00
MANUFACTURED HOUSING FUND	8,393	0.00	11,065	0.00	11,065	0.00	11,065	0.00
PUBLIC SERVICE COMMISSION	411,241	0.00	208,224	0.00	208,224	0.00	208,224	0.00
PROFESSIONAL REGISTRATION FEES	448,323	0.00	593,586	0.00	593,586	0.00	593,586	0.00
TOTAL - TRF	1,719,670	0.00	1,333,304	0.00	1,333,304	0.00	1,333,304	0.00
TOTAL	1,719,670	0.00	1,333,304	0.00	1,333,304	0.00	1,333,304	0.00
GRAND TOTAL	\$1,719,670	0.00	\$1,333,304	0.00	\$1,333,304	0.00	\$1,333,304	0.00

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# CORE DECISION ITEM

Department: Economic Development  
Division: Administrative Services  
Core: Transfers to Administrative Services

Budget Unit 41930C

## 1. CORE FINANCIAL SUMMARY

	FY 2007 Budget Request			
	GR	Federal	Other	Total
PS				0
EE				0
PSD				0
Total	0	0	0	0
Transfer		\$247,990	\$1,085,314	\$1,333,304 E
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Tourism Supplemental Revenue Fund (0274), Finance Fund (0550), Credit Unions Fund (0548), Manufactured Housing Fund (0582), Public Service Commission Fund (0607), and Professional Registration Fees Fund (0689).

Notes: An "E" is requested on the various funds to allow for allocation of costs based upon use of support services.

	FY 2007 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
Total	0	0	0	0
Transfer		\$247,990	\$1,085,314	\$1,333,304 E
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
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*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Tourism Supplemental Revenue Fund (0274), Finance Fund (0550), Credit Unions Fund (0548), Manufactured Housing Fund (0582), Public Service Commission Fund (0607), and Professional Registration Fees Fund (0689).

Notes: An "E" is requested on the various funds to allow for allocation of costs based upon use of support services.

## 2. CORE DESCRIPTION

These transfers allow for reimbursement to Administrative Services for provision of direction and guidance from the Department through the Director's Office. Through policy development, legislative coordination, communications (public information) and research, the efforts of the divisions are aligned toward achieving improved performance on a focused set of measures. Administrative Services also provides centralized support services to all divisions, including establishment and maintenance of financial systems, personnel functions and mail services. Administrative services also provides legal assistance, and budget and planning. This centralized support assures consistency and efficiency of administrative processes throughout the department. Core funding for administrative services is needed to achieve superior results, maximize quality and efficiency and provide customer service/satisfaction so that all the goals of the department can be achieved.

## 3. PROGRAM LISTING (list programs included in this core funding)

Administrative Services and Support

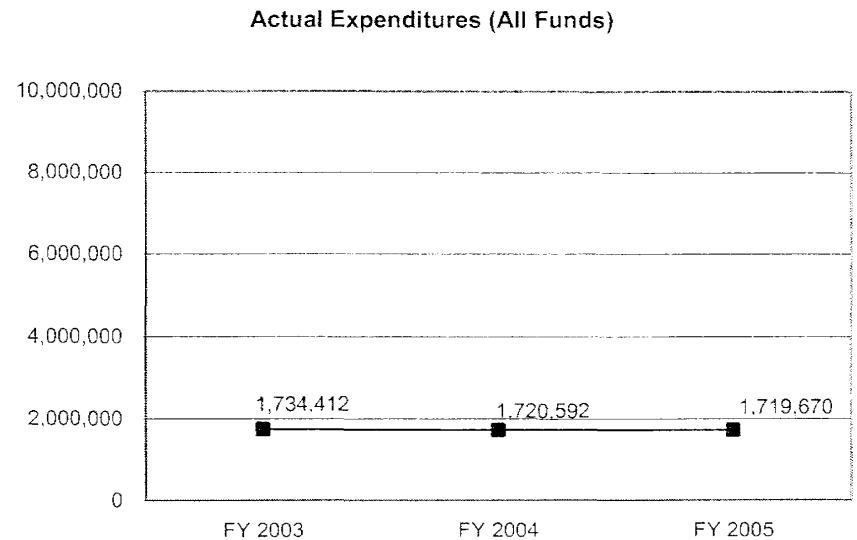
**CORE DECISION ITEM**

**Department: Economic Development**  
**Division: Administrative Services**  
**Core: Transfers to Administrative Services**

**Budget Unit** 41930C

**4. FINANCIAL HISTORY**

	<u>FY 2003 Actual</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Actual</u>	<u>FY 2006 Current Yr.</u>
Appropriation (All Funds)	2,000,304	1,884,485	1,898,823	1,333,304
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	2,000,304	1,884,485	1,898,823	N/A
Actual Expenditures (All Funds)	1,734,412	1,720,592	1,719,670	N/A
Unexpended (All Funds)	265,892	163,893	179,153	N/A
Unexpended, by Fund:				
General Revenue				N/A
Federal	53,522	2,072	3,758	N/A
Other	212,370	161,821	175,395	N/A
	(1)	(2)	(3)	(4)



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

(1-4) Transfers not needed to fund allocated expenditures.

# CORE RECONCILIATION

DEPARTMENT OF ECONOMIC DEVELOPMENT  
ADMIN SERVICES-TRANSFER

## 5. CORE RECONCILIATION

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	0	247,990	1,085,314	1,333,304	
	Total	0.00	0	247,990	1,085,314	1,333,304	
DEPARTMENT CORE REQUEST							
	TRF	0.00	0	247,990	1,085,314	1,333,304	
	Total	0.00	0	247,990	1,085,314	1,333,304	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	0	247,990	1,085,314	1,333,304	
	Total	0.00	0	247,990	1,085,314	1,333,304	

# FY-07 ECONOMIC DEVELOPMENT GOV RECOMMENDS

# DECISION ITEM DETAIL

Budget Unit	FY 2005	FY 2005	FY 2006	FY 2006	FY 2007	FY 2007	FY 2007	FY 2007
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
ADMIN SERVICES-TRANSFER								
CORE								
FUND TRANSFERS	1,719,670	0.00	1,333,304	0.00	1,333,304	0.00	1,333,304	0.00
TOTAL - TRF	1,719,670	0.00	1,333,304	0.00	1,333,304	0.00	1,333,304	0.00
GRAND TOTAL	\$1,719,670	0.00	\$1,333,304	0.00	\$1,333,304	0.00	\$1,333,304	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$488,232	0.00	\$247,990	0.00	\$247,990	0.00	\$247,990	0.00
OTHER FUNDS	\$1,231,438	0.00	\$1,085,314	0.00	\$1,085,314	0.00	\$1,085,314	0.00

## PROGRAM DESCRIPTION

**Department:** Economic Development  
**Program Name:** Transfers to Administrative Services  
**Program is found in the following core budget(s):** Administrative Services

**1. What does this program do?**

These transfers allow for reimbursement to Administrative Services for provision of direction and guidance from the Department through the Director's Office. Through policy development, legislative coordination, communications (public information) and research, the efforts of the divisions are aligned toward achieving improved performance on a focused set of measures. Administrative Services also provides centralized support services to all divisions, including establishment and maintenance of financial systems, personnel functions and mail services. Administrative services also provides legal assistance, and budget and planning. This centralized support assures consistency and efficiency of administrative processes throughout the department. Core funding for administrative services is needed to achieve superior results, maximize quality and efficiency and provide customer service/satisfaction so that all the goals of the department can be achieved.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

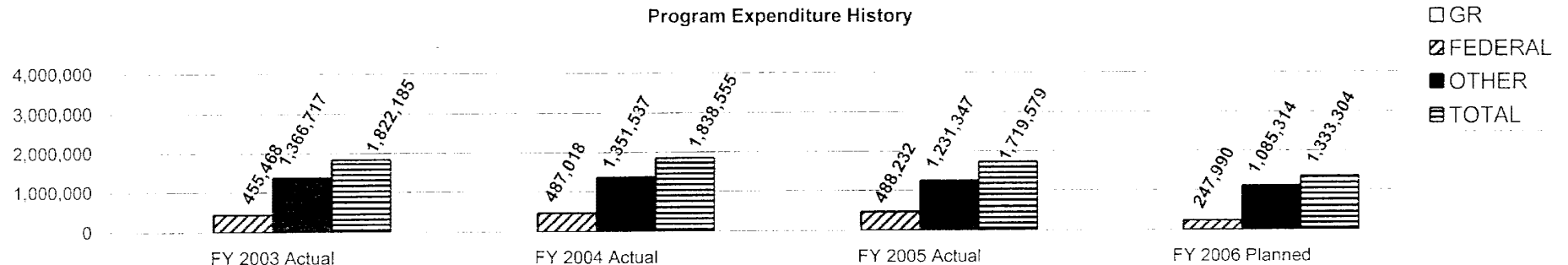
**3. Are there federal matching requirements? If yes, please explain.**

No.

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

Transfer from various funds (Tourism, Finance, Credit Unions, Manufactured Housing, Public Service Commission, & Professional Registration Fees Fund



PROGRAM DESCRIPTION

Department: Economic Development

Program Name: Transfers to Administrative Services

Program is found in the following core budget(s): Administrative Services

7a. Provide an effectiveness measure.

N/A

7b. Provide an efficiency measure.

N/A

7c. Provide the number of clients/individuals served, if applicable.

N/A

7d. Provide a customer satisfaction measure, if available.

N/A



# FY-07 ECONOMIC DEVELOPMENT GOV RECOMMENDS

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2005	FY 2005	FY 2006	FY 2006	FY 2007	FY 2007	FY 2007	FY 2007	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
IT CONSOLIDATION									
CORE									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	689,177	16.33	0	0.00	0	0.00	
DIV JOB DEVELOPMENT & TRAINING	0	0.00	950,842	21.57	0	0.00	0	0.00	
DED ADMINISTRATIVE	0	0.00	708,127	18.27	0	0.00	0	0.00	
DIVISION OF FINANCE	0	0.00	41,916	1.00	0	0.00	0	0.00	
PROFESSIONAL REGISTRATION FEES	0	0.00	276,288	6.00	0	0.00	0	0.00	
TOTAL - PS	0	0.00	2,666,350	63.17	0	0.00	0	0.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	0	0.00	76,415	0.00	0	0.00	0	0.00	
DED-ED PRO-CDBG-ADMINISTRATION	0	0.00	25,029	0.00	0	0.00	0	0.00	
DED-ED PROGRAMS-FEDERAL OTHER	0	0.00	1	0.00	0	0.00	0	0.00	
DED COUNCIL ARTS FEDERAL OTHER	0	0.00	4,000	0.00	0	0.00	0	0.00	
DIV JOB DEVELOPMENT & TRAINING	0	0.00	2,116,743	0.00	0	0.00	0	0.00	
COMMUNITY SERV COMM-FED/OTHER	0	0.00	6,023	0.00	0	0.00	0	0.00	
MO ARTS COUNCIL TRUST	0	0.00	12,700	0.00	0	0.00	0	0.00	
DIVISION OF TOURISM SUPPL REV	0	0.00	39,000	0.00	0	0.00	0	0.00	
DED ADMINISTRATIVE	0	0.00	1,308,343	0.00	0	0.00	0	0.00	
DIVISION OF CREDIT UNIONS	0	0.00	3,721	0.00	0	0.00	0	0.00	
DIVISION OF FINANCE	0	0.00	71,345	0.00	0	0.00	0	0.00	
INTERNATIONAL TRADE SHOW REVOL	0	0.00	2,762	0.00	0	0.00	0	0.00	
MANUFACTURED HOUSING FUND	0	0.00	3,000	0.00	0	0.00	0	0.00	
MISSOURI JOB DEVELOPMENT FUND	0	0.00	7,000	0.00	0	0.00	0	0.00	
BOARD OF ACCOUNTANCY	0	0.00	11,000	0.00	0	0.00	0	0.00	
BOARD OF BARBER EXAMINERS	0	0.00	400	0.00	0	0.00	0	0.00	
BOARD OF PODIATRIC MEDICINE	0	0.00	1,000	0.00	0	0.00	0	0.00	
BOARD OF CHIROPRACTIC EXAMINER	0	0.00	1,000	0.00	0	0.00	0	0.00	
BOARD OF COSMETOLOGY	0	0.00	5,000	0.00	0	0.00	0	0.00	
BOARD OF EMBALM & FUN DIR	0	0.00	7,200	0.00	0	0.00	0	0.00	
BOARD OF REG FOR HEALING ARTS	0	0.00	12,505	0.00	0	0.00	0	0.00	
BOARD OF NURSING	0	0.00	20,000	0.00	0	0.00	0	0.00	
BOARD OF OPTOMETRY	0	0.00	550	0.00	0	0.00	0	0.00	
BOARD OF PHARMACY	0	0.00	4,000	0.00	0	0.00	0	0.00	
MO REAL ESTATE COMMISSION	0	0.00	5,000	0.00	0	0.00	0	0.00	
VETERINARY MEDICAL BOARD	0	0.00	1,500	0.00	0	0.00	0	0.00	

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# FY-07 ECONOMIC DEVELOPMENT GOV RECOMMENDS

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2005	FY 2005	FY 2006	FY 2006	FY 2007	FY 2007	FY 2007	FY 2007	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
IT CONSOLIDATION									
CORE									
EXPENSE & EQUIPMENT									
DENTAL BOARD FUND	0	0.00	6,000	0.00	0	0.00	0	0.00	
BRD OF ARCH,ENG,LND SUR,LND AR	0	0.00	25,389	0.00	0	0.00	0	0.00	
PROFESSIONAL REGISTRATION FEES	0	0.00	356,910	0.00	0	0.00	0	0.00	
COSMETOLOGY AND BARBER EXAM	0	0.00	0	0.00	0	0.00	0	0.00	
TOTAL - EE	0	0.00	4,133,536	0.00	0	0.00	0	0.00	
TOTAL	0	0.00	6,799,886	63.17	0	0.00	0	0.00	
GRAND TOTAL	\$0	0.00	\$6,799,886	63.17	\$0	0.00	\$0	0.00	

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**CORE DECISION ITEM**

<b>Department: Economic Development</b>					<b>Budget Unit 41918C</b>				
<b>Division: Information Technology</b>									
<b>Core: Information Technology</b>									
<b>1. CORE FINANCIAL SUMMARY</b>									
	<b>FY 2007 Budget Request</b>					<b>FY 2007 Governor's Recommendation</b>			
	<b>GR</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>		<b>GR</b>	<b>Fed</b>	<b>Other</b>	<b>Total</b>
PS	0	0	0	0	PS	0	0	0	0
EE	0	0	0	0	EE	0	0	0	0
PSD	0	0	0	0	PSD	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				
Other Funds:					Other Funds:				
Notes: Transferred to OA ITSD or returned to divisions (BOC 480).					Notes: Transferred to OA ITSD or returned to divisions (BOC 480).				
<b>2. CORE DESCRIPTION</b>									
<p>Management of state information technology resources has been consolidated under the Office of Administration. For FY06, all funding for information technology staff and computer equipment was reallocated to this new section within each department. These resources are under the direct control of the state's Chief Information Officer, who is assessing the information technology staffing and equipment requirements for each department. This should result in a better, more coordinated use of state resources. For FY07, information technology funding was transferred out to the Office of Administration, Information Technology Services Division.</p>									
<b>3. PROGRAM LISTING (list programs included in this core funding)</b>									
Information Technology									

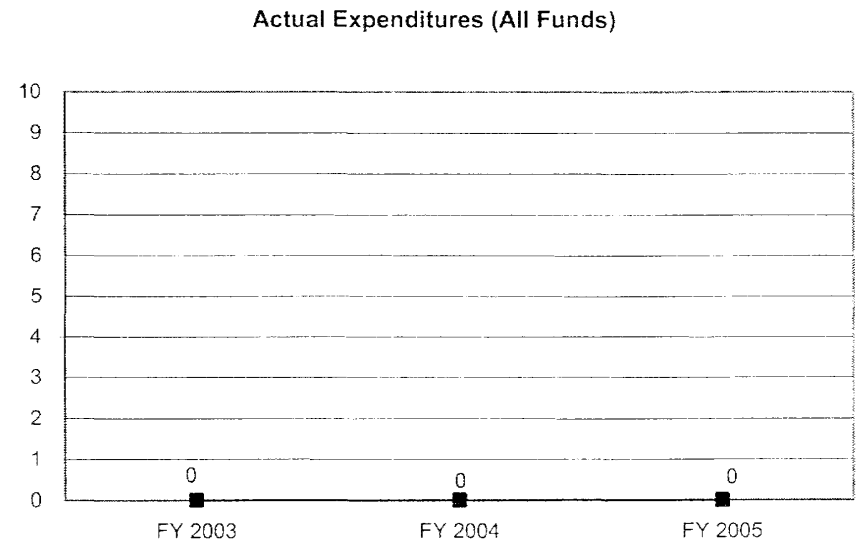
# **CORE DECISION ITEM**

**Department:** Economic Development  
**Division:** Information Technology  
**Core:** Information Technology

**Budget Unit** 41918C

## **4. FINANCIAL HISTORY**

	<u>FY 2003 Actual</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Actual</u>	<u>FY 2006 Current Yr.</u>
Appropriation (All Funds)	0	0	0	6,799,886
Less Reverted (All Funds)	0	0	0	NA
Budget Authority (All Funds)	0	0	0	NA
Actual Expenditures (All Funds)	0	0	0	NA
Unexpended (All Funds)	0	0	0	NA
Unexpended, by Fund:				
General Revenue	0	0	0	0
Federal	0	0	0	0
Other	0	0	0	0
	(1)	(2)	(3)	(4)



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### **NOTES:**

- (1) Program not presented in a consolidated format.
- (2) Program not presented in a consolidated format.
- (3) Program not presented in a consolidated format.
- (4) First year of consolidated reporting.

# CORE RECONCILIATION

## DEPARTMENT OF ECONOMIC DEVELOPMENT IT CONSOLIDATION

### 5. CORE RECONCILIATION

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>								
		PS	63.17	689,177	950,842	1,026,331	2,666,350	
		EE	0.00	76,415	2,151,796	1,905,325	4,133,536	
		<b>Total</b>	<b>63.17</b>	<b>765,592</b>	<b>3,102,638</b>	<b>2,931,656</b>	<b>6,799,886</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>								
Transfer Out	[#1120]	PS	(63.17)	(689,177)	(950,842)	(1,026,331)	(2,666,350)	DED IT CONSOLIDATED PS TRANSFER TO OA ITSD.
Transfer Out	[#1122]	EE	0.00	(124,331)	(3,019,705)	(2,416,780)	(5,560,816)	DED IT CONSOLIDATION EE TRANSFER TO OA ITSD
Core Reallocation	[#1050]	EE	0.00	0	(16,200)	(62,000)	(78,200)	DED IT CONSOLIDATION TRANSFER EXCESS BOC 480 BACK TO SENDING DIVISION.
Core Reallocation	[#1075]	EE	0.00	47,916	884,109	573,455	1,505,480	DED DIVISIONS TRANSFER OF IT E&E FROM NON-IT APPROPS TO DED IT CONSOL
<b>NET DEPARTMENT CHANGES</b>			<b>(63.17)</b>	<b>(765,592)</b>	<b>(3,102,638)</b>	<b>(2,931,656)</b>	<b>(6,799,886)</b>	
<b>DEPARTMENT CORE REQUEST</b>								
		PS	0.00	0	0	0	0	
		EE	0.00	0	0	0	0	
		<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>								
		PS	0.00	0	0	0	0	
		EE	0.00	0	0	0	0	
		<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

# FY-07 ECONOMIC DEVELOPMENT GOV RECOMMENDS

## DECISION ITEM DETAIL

Budget Unit	FY 2005	FY 2005	FY 2006	FY 2006	FY 2007	FY 2007	FY 2007	FY 2007
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
IT CONSOLIDATION								
CORE								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	32,903	0.69	0	(0.00)	0	(0.00)
COMPUTER OPER II	0	0.00	25,932	1.00	0	0.00	0	0.00
COMPUTER INFO TECHNOLOGIST II	0	0.00	112,910	3.00	0	(0.00)	0	(0.00)
COMPUTER INFO TECHNOLOGIST III	0	0.00	1,528,431	40.16	0	(0.00)	0	(0.00)
COMPUTER INFO TECH SUPV I	0	0.00	148,952	3.00	0	(0.00)	0	(0.00)
COMPUTER INFO TECH SUPV II	0	0.00	222,458	4.00	0	0.00	0	0.00
COMPUTER INFO TECH SPEC I	0	0.00	346,116	7.00	0	0.00	0	0.00
COMPUTER INFO TECH SPEC II	0	0.00	51,348	1.00	0	(0.00)	0	(0.00)
GEOGRAPHIC INFO SYS SPECIALIST	0	0.00	46,086	1.00	0	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	76,799	1.00	0	0.00	0	0.00
SPECIAL ASST OFFICIAL & ADMSTR	0	0.00	27,477	0.53	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	10,965	0.21	0	0.00	0	0.00
OTHER	0	0.00	35,973	0.58	0	0.00	0	0.00
TOTAL - PS	0	0.00	2,666,350	63.17	0	(0.00)	0	(0.00)
TRAVEL, IN-STATE	0	0.00	32,660	0.00	0	0.00	0	0.00
TRAVEL, OUT-OF-STATE	0	0.00	2,813	0.00	0	0.00	0	0.00
SUPPLIES	0	0.00	5,231	0.00	0	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	0	0.00	7,744	0.00	0	0.00	0	0.00
COMMUNICATION SERV & SUPP	0	0.00	15,847	0.00	0	0.00	0	0.00
PROFESSIONAL SERVICES	0	0.00	260	0.00	0	0.00	0	0.00
M&R SERVICES	0	0.00	2,193	0.00	0	0.00	0	0.00
COMPUTER EQUIPMENT	0	0.00	4,066,717	0.00	0	0.00	0	0.00
OFFICE EQUIPMENT	0	0.00	0	0.00	0	0.00	0	0.00
OTHER EQUIPMENT	0	0.00	71	0.00	0	0.00	0	0.00
TOTAL - EE	0	0.00	4,133,536	0.00	0	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$6,799,886	63.17	\$0	(0.00)	\$0	(0.00)
GENERAL REVENUE	\$0	0.00	\$765,592	16.33	\$0	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$3,102,638	21.57	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$2,931,656	25.27	\$0	0.00		0.00



## PROGRAM DESCRIPTION

**Department of Economic Development**

**Program Name Information Technology**

**Program is found in the following core budget(s): Information Technology**

**1. What does this program do?**

Provides information technology services to the divisions.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Governor's Executive Order 05-07.

**3. Are there federal matching requirements? If yes, please explain.**

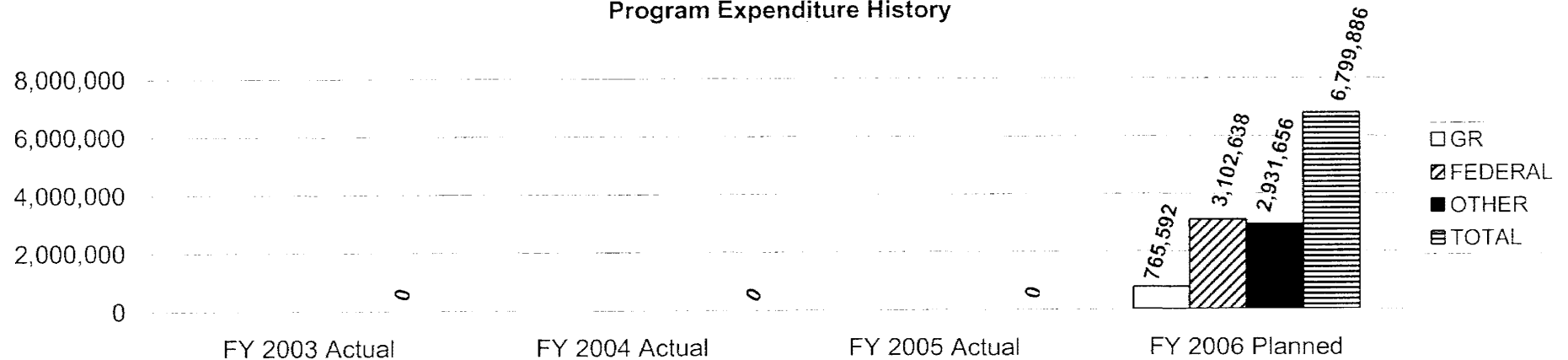
No.

**4. Is this a federally mandated program? If yes, please explain.**

No.

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**

**Program Expenditure History**



## PROGRAM DESCRIPTION

### Department of Economic Development

#### Program Name Information Technology

Program is found in the following core budget(s): Information Technology

**6. What are the sources of the "Other " funds?**

MO Arts Council Trust (0262), Div of Tourism Suppl Rev (0274), DED Admin Revolving (0547), Div of Credit Unions (0548), Div of Finance (0550), International Trade Show Revol (0567), Manufactured Housing (0582), MO Job Development (0600), Board of Accountancy (0627), Board of Barber Examiners (0628), Board of Podiatric Medicine (0629), Board of Chiropractic Examiner (0630), Board of Cosmetology (0632), Board of Embalm & Fun Dir (0633), Board of Reg for Healing Arts (0634), Board of Nursing (0635), Board of Optomery (0636), Board of Pharmacy (0637), MO Real Estate Commission (0638), Veterinary Medical Board (0639), Dental Board Fund (0677), Board of Arch, Eng, Lnd Sur, Lnd Ar (0678), & Professional Registration Fees (0689).

**7a. Provide an effectiveness measure.**

N/A

**7b. Provide an efficiency measure.**

N/A

**7c. Provide the number of clients/individuals served, if applicable.**

N/A

**7d. Provide a customer satisfaction measure, if available.**

MIS Customer Satisfaction with Help Desk calls on a scale of 1-5, with 5 being the most satisfied

	FY 2003		FY 2004		FY 2005		FY 2006
	Proj.	Actual	Proj.	Actual	Proj.	Actual	Proj.
MIS Customer Satisfaction	N/A	4.71	N/A	4.71	4.72	4.79	4.80